

Prestart Getting Started

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Prestart is available on

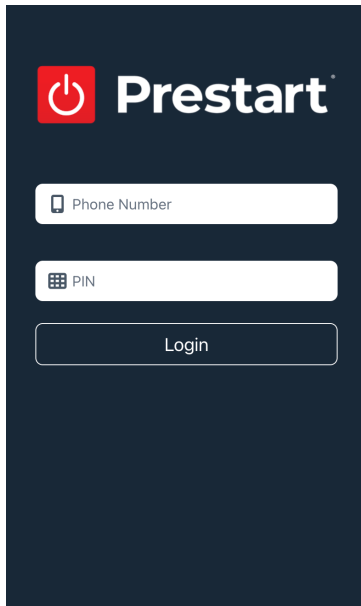


On your phone or devices web browser, go to:

www.prestart.io

1. Logging in

Enter your login number (typically your mobile number and) your six (6) digit pin provided by your Gearbox administrator.



The login screen features the Prestart logo at the top. Below it are two input fields: the first is labeled 'Phone Number' and the second is labeled 'PIN'. At the bottom of the form is a 'Login' button.

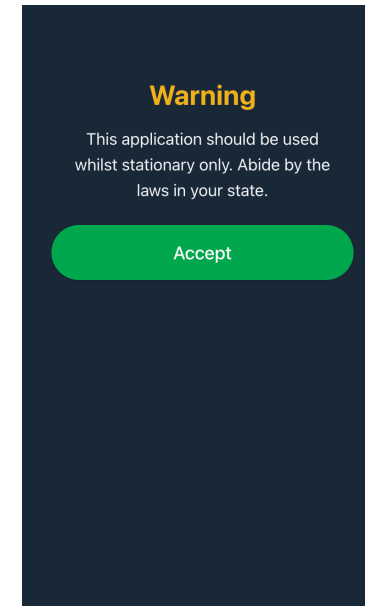


Then click login.

2. Warning

Prestart is not to be used while driving or operating equipment.

Agree with the warning to continue.

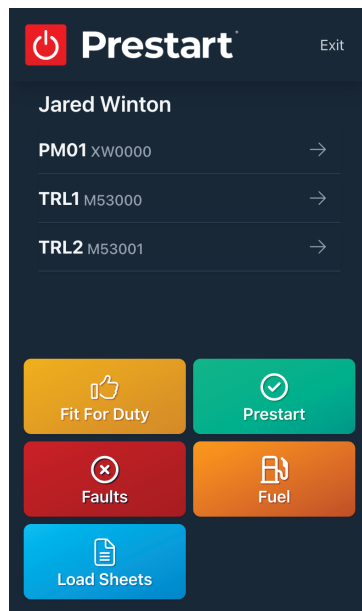


The warning screen displays the word 'Warning' in yellow. Below it, the text reads: 'This application should be used whilst stationary only. Abide by the laws in your state.' At the bottom is a green 'Accept' button.

If you are using prestart in a web browser, a shortcut can be added to your phone's home screen for faster access to the app.

3. Main Menu

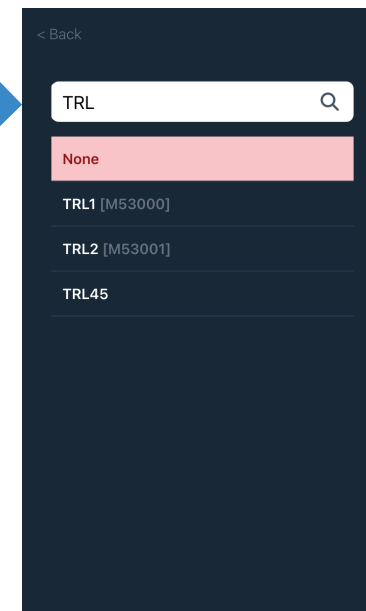
The first task is to identify the vehicle/plant that you require. Prestart will remember the last vehicle/trailers used.



Click to add or change the Vehicle/Plant and Trailers/Attachments

4. Changing the Vehicle / Plant

After clicking on the + or ->, start typing a Fleet # or Registration in the white search box to find the required vehicle.



By default Prestart is configured for 2 Trailers / Attachments. If additional items are required, contact your Gearbox Administrator.

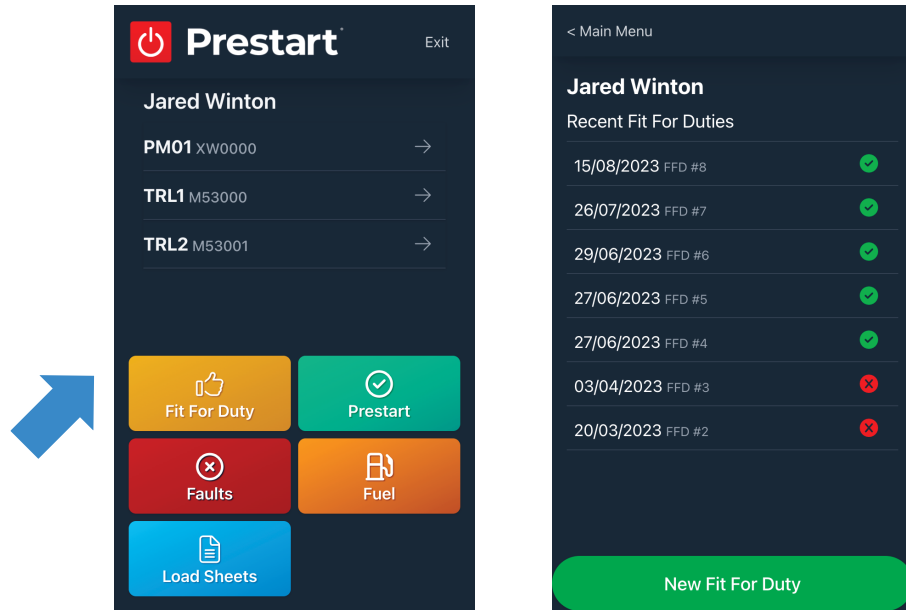
For users checking multiple vehicles during the day, simply change the vehicle/plant as required before creating a prestart or fault report.

Alternatively, you can scroll the screen to see more vehicles, plant trailers or attachments.

If you are unable to locate an asset, it could be because a filter has been applied to your user. Contact your Gearbox administrator if this occurs.

5. Fit For Duty

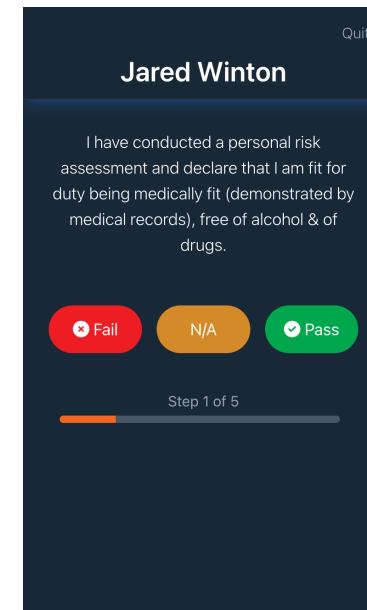
If enabled in your system the Fit For Duty button will be available as the first option.



The first screen lists recently completed fit for duty checklists you have completed. Click New Fit For Duty to continue.

6. Answering Fit For Duty Questions

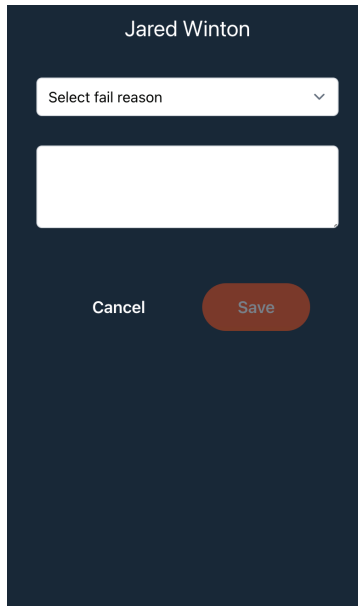
Fit for duty questions will be asked one at a time. Answer each question by selecting Pass, Fail or N/A.



Select a response to continue with each question.

7. Failing a Question

Selecting Fail for a question will load the following screen prompting you for a reason with an option to add notes.

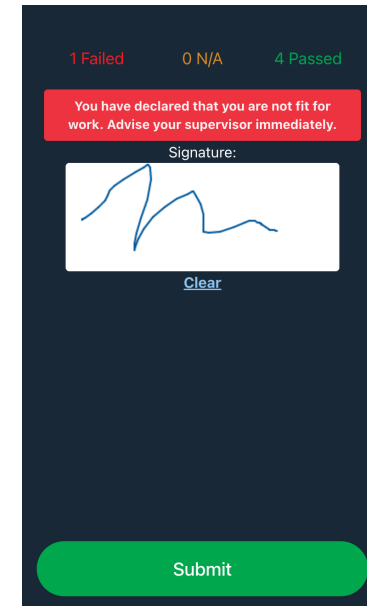


A screenshot of a mobile application interface for 'Jared Winton'. At the top, the name 'Jared Winton' is displayed. Below it is a white dropdown menu with the text 'Select fail reason' and a downward arrow. Underneath the dropdown is a large white rectangular text input field. At the bottom of the screen, there are two buttons: a white 'Cancel' button and a red 'Save' button.

After selecting a fail reason and adding any notes, click save to continue.

8. Signing off

After answering all questions you will be prompted to sign off under the declaration.



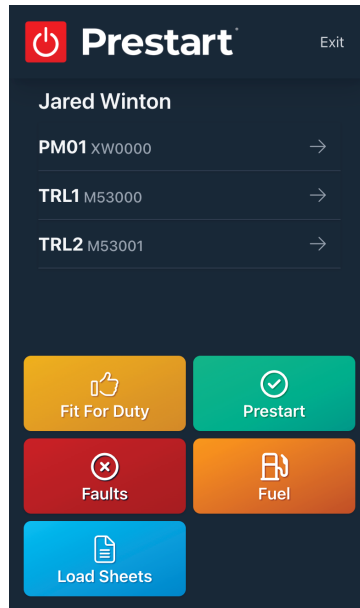
A screenshot of a mobile application interface showing the 'Signing off' screen. At the top, there are three status indicators: '1 Failed' in red, '0 N/A' in orange, and '4 Passed' in green. Below these is a red banner with white text that reads: 'You have declared that you are not fit for work. Advise your supervisor immediately.' Underneath the banner is the label 'Signature:' followed by a white rectangular area containing a blue handwritten signature. Below the signature area is a blue 'Clear' link. At the bottom of the screen is a large green 'Submit' button.

If you have selected Fail for any questions you will be prompted with:

“You have declared that you are not fit for work. Advise your supervisor immediately.”

9. Prestarts

Click on Prestart to begin. Note: The name Prestart is a setting in your system. Your business may have renamed this button to Daily Check, DVIR or Pretrip.

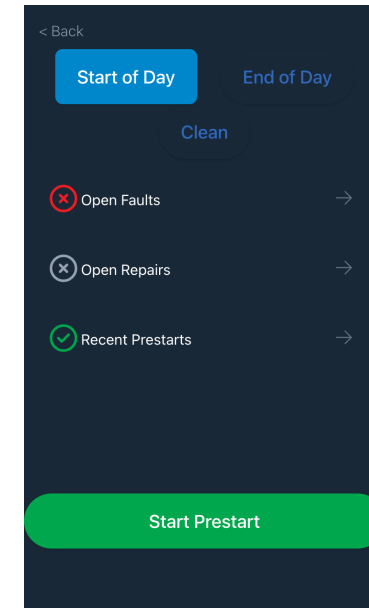


Click to start

10. Checklist Types, Open Faults & Repairs

If enabled, you can select the Prestart checklist to use. These are custom names that may appear differently in your system.

Click on Open Faults to view any outstanding Fault Reports. If enabled by your business, you may also see Open Repairs.

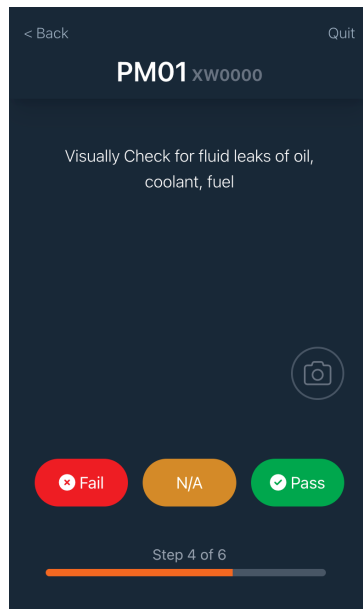


You can also view Recent Prestarts if required or requested by a contractor or enforcement officer.

Click Start Prestart to continue.

11. Answering Prestart Questions

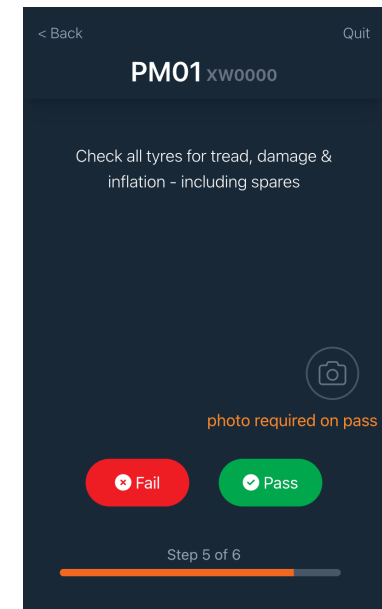
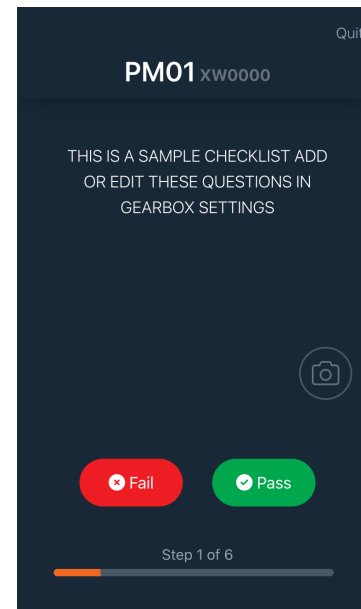
Prestart will ask one question at a time. The top of the screen will identify the vehicle, followed by the question and possible answers (Fail, N/A and Pass buttons).



“Pass” will identify that you are satisfied that the vehicle meets the requirements of the question. “N/A” can be used in situations where an attachment may not be fitted at that time. A photo can also be attached to a question before selecting Pass.

12. Special Questions

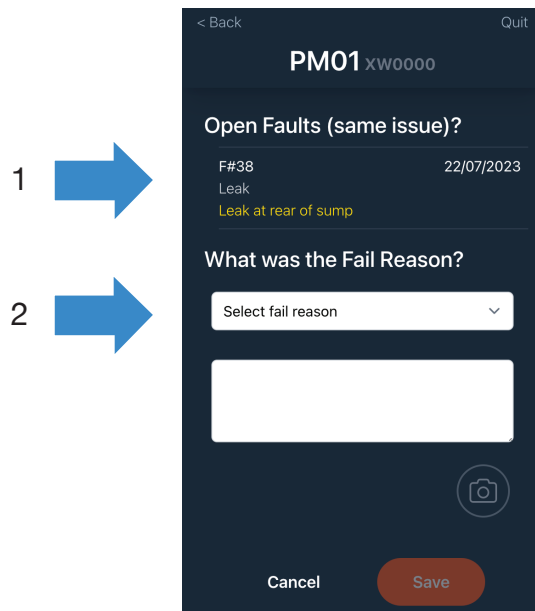
Questions without “N/A” as an option are a Critical question. If you select Fail on one of these questions you will be advised “Critical Fail. Do not operate.”



Questions can also be set to require a photo before Pass can be selected.

13. Failing an Item

If the vehicle / plant does not meet the requirements of the question, clicking the “Fail” button loads the following fault report screen:

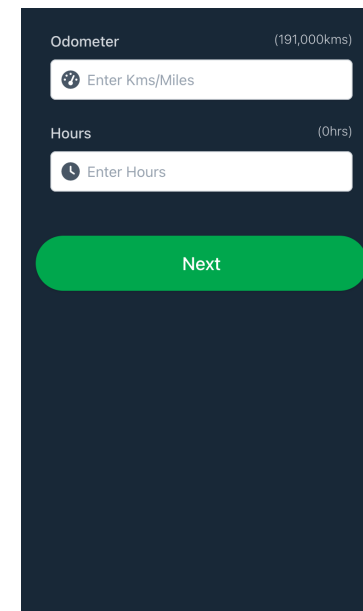


If there are any open Faults or Repairs listed, you can click on one of these to identify that the fault you are reporting is the same issue. This prevents creating duplicate fault reports while still showing that you reported the issue again / still remains.

Otherwise, select a fail reason, add a note and photo if required then click save to proceed.

14. Meters and Spare Fields

After answering all questions, if enabled in your system, you will be prompted to enter Odometers, Hourmeters and Hubmeters.

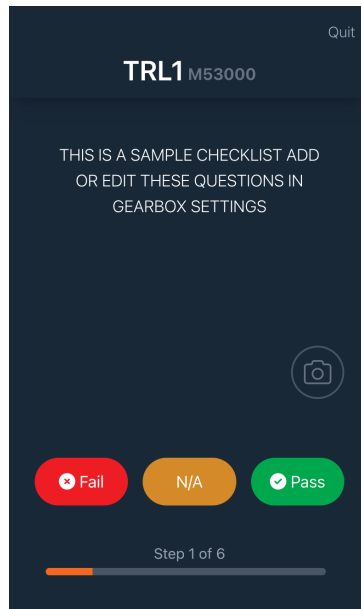


Prestart also allows some additional custom fields that may appear at the on this screen.

Click next to continue.

15. Trailer / Attachment Prestart Checklist

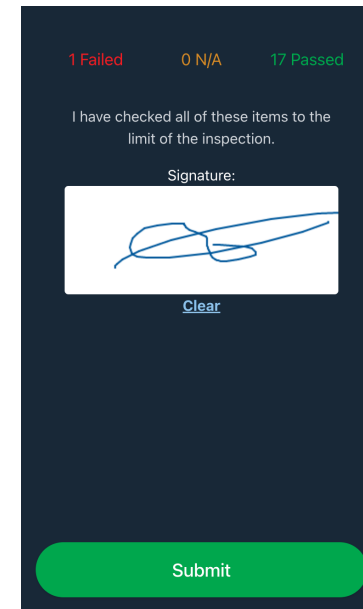
If any trailers or attachments have been selected, Prestart will then start the checklist for the next item selected.



This process will continue until all of the selected assets questions have been answered.

16. Signing Off

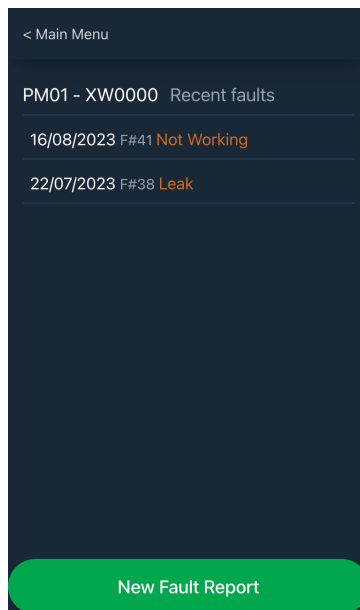
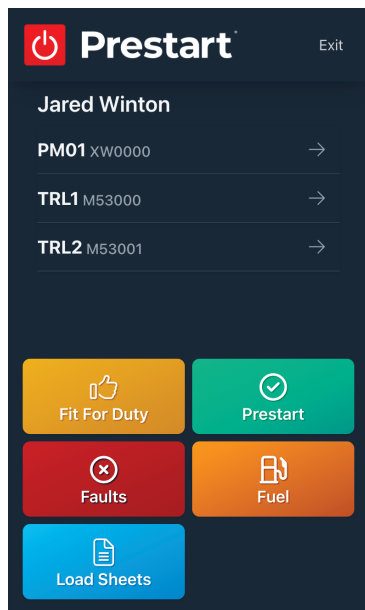
After all questions have been answered, Prestart will display summary information and provide an area for your signature.



Sign the screen and click the submit button. Prestart will upload your completed checklist items and photos to Gearbox. Any items that were “failed” will create a fault report and send an email to the nominated person (usually fleet manager or mechanic) for action.

17. Fault Reports

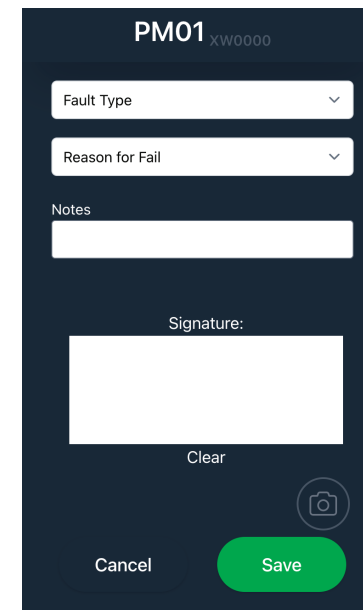
If an issue arises during the day, you don't need to carry out a full Prestart checklist to create a Fault Report. Click Faults on the main menu.



Similar to creating a Prestart, the app will list any outstanding issues before creating a new Fault Report.

18. Completing a Fault Report

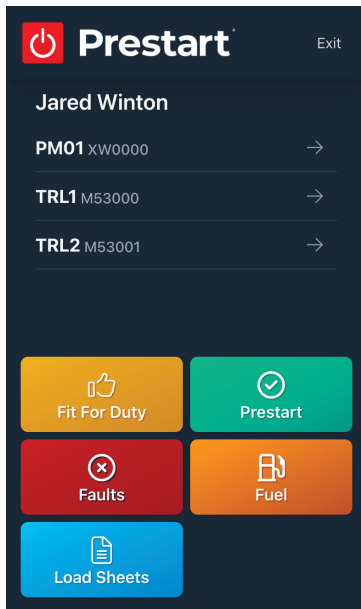
Following a similar process to a failed question in Prestart, select a fault type, fail reason, and add a note or photo if required.



Similar to completing a Prestart, when the fault report is saved, it will upload to Gearbox and email the nominated persons.

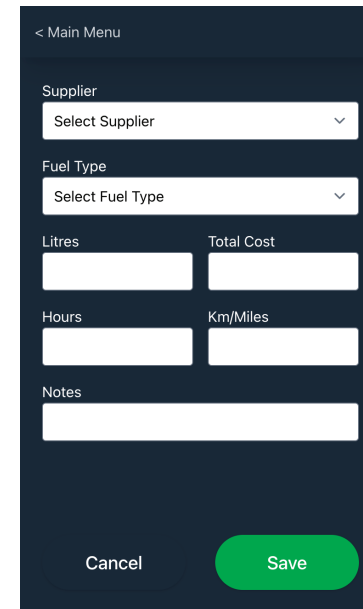
19. Fuel

Fuel can also be recorded in Prestart. Recent records are displayed after clicking on the Fuel icon.



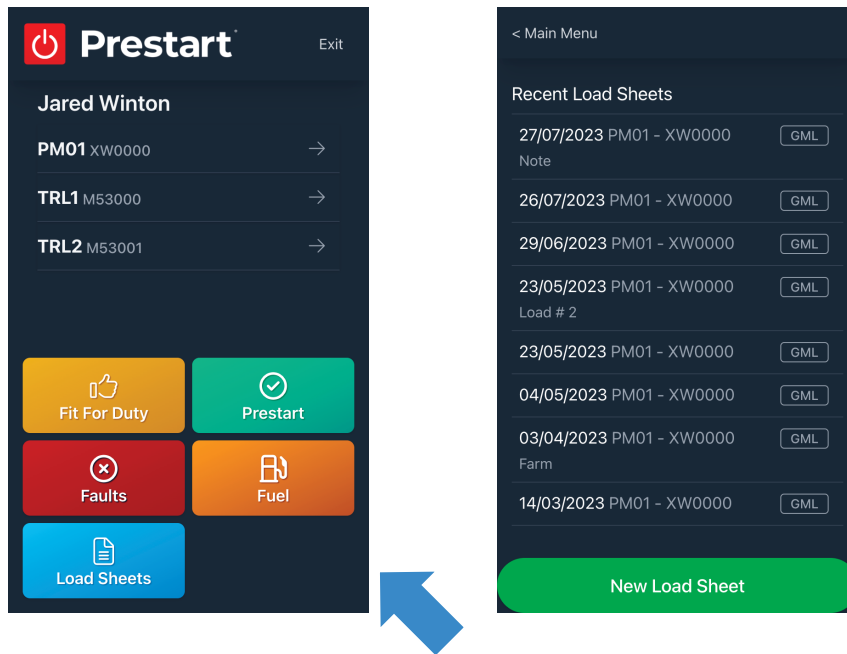
20. Adding Fuel

Add all available information and click save to upload the information to Gearbox.



21. Load sheets (Mass Management)

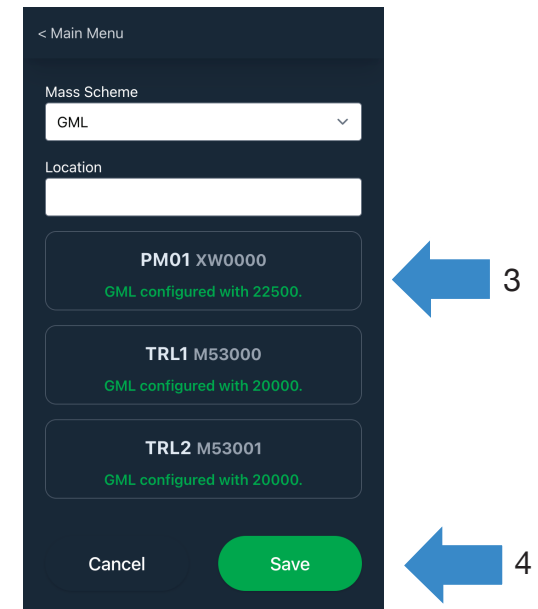
Prestart features loadsheets to record axle group weights. Trucks and trailers require GML and other applicable mass limits configured in Gearbox before loadsheet can be entered in Prestart.



Recent loadsheets can be viewed before starting a New Load Sheet.

22. Mass Scheme, Location & Trailers

Start by selecting a Mass Scheme (GML, CML, HML). Enter from / to or other information in the location field.

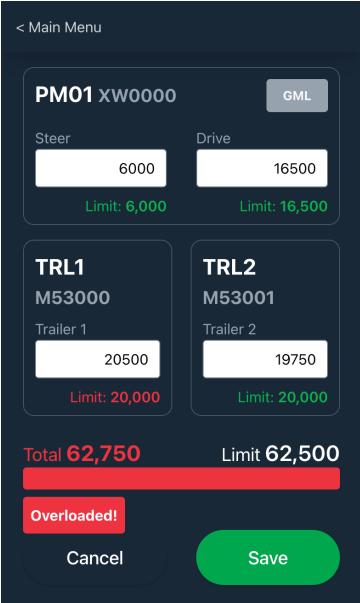


Prestart will also alert you if a vehicle or trailer has not been configured for CML, HML or other schemes. Contact your Gearbox administrator if you are unable to proceed.

Click Save to continue

23. Entering Axle Group Weights

1. Enter the Steer and Drive Axles for the Truck.
2. Enter trailer axle group weights. Prestart will turn an axle weight group limit red to identify an overload.



The screenshot shows the Prestart app interface for entering axle group weights. The interface is titled "< Main Menu" and displays the following information:

- PM01 XW0000** (GML)
- Steer:** 6000 (Limit: 6,000)
- Drive:** 16500 (Limit: 16,500)
- TRL1 M53000:** Trailer 1: 20500 (Limit: 20,000)
- TRL2 M53001:** Trailer 2: 19750 (Limit: 20,000)
- Total:** 62,750 (Limit: 62,500)
- Overloaded!** (Red text)
- Buttons:** Cancel, Save

Blue arrows indicate the steps: 1 points to the Steer and Drive fields, 2 points to the Trailer 1 and Trailer 2 fields, and 3 points to the Total weight and Limit section.

3. Gearbox will also identify a GCM overload.

Click save to complete the load sheet.

If you have an overload, contact your supervisor.